

**WOODBINE SPECIAL CITY COUNCIL**  
**September 16<sup>th</sup>, 2021 Minutes**

Mayor Gau called the Woodbine Special City Council meeting into session September 16<sup>th</sup>, 2021 at 6:30 p.m. in the City conference room. Council members Clark Smith, Greg Wallis, Randy Vandemark and Darryl Cleaver answered roll call. Council member Rob Cogdill was absent. Others in attendance included Kristina Kelley and Elizabeth Hansen joined via zoom.

Council member Rob Cogdill arrived at 6:31 p.m.

Moved by Wallis, seconded by Cleaver Approval of City Administrator Job Description, Job Announcement, Position Profile and Timeline Search provided by Elizabeth Hansen with Midwest Municipal Consulting, LLC. Cogdill, Wallis, Vandemark, Cleaver and Smith were ayes. 5 ayes. Motion passed.

Moved by Smith, seconded by Approval of Resolution 21-9-2: Resolution Approving City Administrator Job Description. Wallis, Vandemark, Cleaver, Smith and Cogdill were ayes. 5 ayes. Motion passed.

Moved by Smith, seconded by Wallis Approval of City Administrator Personnel Committee: Rob Cogdill, Randy Vandemark, Rick Gau, and Kristina Kelley. Vandemark, Cleaver, Smith, Cogdill and Wallis were ayes. 5 ayes. Motion passed.

Moved by Vandemark, seconded by Cleaver for the Approval of Community Members for Formal Interviews regarding City Administrator- Darin Smith, Todd Heistand, Teresa Coenen, Justin Wagner, Jeremy Jacobsen, Deb Sprecker. Cleaver, Smith, Cogdill, Wallis and Vandemark were ayes. 5 ayes. Motion passed.

Moved by Vandemark, seconded by Wallis, to adjourn at 6:51 p.m. Smith, Cogdill, Wallis, Vandemark and Cleaver were ayes. 5 ayes. Motion passed.

**Richard Gau, Mayor**  
**Kristina Kelley, City Clerk**

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Richard Gau, Mayor

ATTEST:

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Kristina Kelley, City Clerk